

MANUAL-4**Norms set for the discharge of functions: (Section 4(1) (b) (IV)****CHARAK PALIKA HOSPITAL, MOTI BAGH.**

S. No.	Activity	Time Frame/Norm	Remarks
1	Daily OPD Services	All patients must get OPD registration on e-hospital module at Registration Counter or on ORS for generation of UHID/EHRD Timing: Monday-Friday: (8.30 AM-4.00 PM) Saturday: 8.30 AM-12.30 PM	The process takes few minutes. There is no 'Q' for senior Citizens. A separate Counter is maintained for NDMC Employees.
2	Indoor Patients/IPD	24x7 round- the- clock services are available.	Duration of admission & treatment depends on the illness of the patient.
3	Special Clinics in Dermatology, Cardiology	<u>Dermatology</u> 10.00-12.00 Noon (Monday to Friday) <u>Cardiology/Gen. Med</u> 2.00 PM -4.00 PM (Monday to Friday)	Visiting Part Time Specialists are available for all the patients.
4	Day-Care Thalassemia Ward (12 bedded)	On all working days (8.30 AM to 4.00 PM)	The patients has to arrange blood from IRCS. All Medicines including Leucocyte filters are provided free of cost.
5	Emergency/ Casualty Services	Immediate attention (24 x7)	Admission and observation facility available in Casualty. All emergency tests viz. X-Ray, USG, ECG, Basic Lab services, Plaster, Dressings, etc., available.
6	X-Ray/ Ultrasonography/ Echocardiography/ ECG/ Laboratory services.	Routinely during OPD hours (8.30 AM – 4.00PM) and round-the-clock, 24x7 in Casualty	Echocardiography, Sonography by appointment
7	Physiotherapy	During OPD hours. (8.30 AM- 4.00 PM)	Both OPD and IPD by appointments.
8	TB Clinic/ DOTS	As per norms under National TB Elimination Programme (NTEP)	Both OPD, IPD and catchment areas under NTEP.
9	Injection/Dressings	During OPD hours. (8.30 AM – 4.00 PM)	Emergency cases (24x7 – round- the - clock).

10	Operation Theatres (OT)	During working hours (8.30 AM-4.00 PM)	<u>Gen. Surgery</u> (Monday & Thursday) <u>Orthopaedics</u> (Tuesday & Friday) <u>Ophthalmology</u> (Tuesday & Friday) <u>ENT</u> (Wednesday)
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DETAILS OF VARIOUS CHARGES FOR INVESTIGATION (SUBJECT TO CHANGE), CPH.	
Name of Test	Charges (Rs.)
Ultrasonography (USG)	100/-
Echocardiography (ECHO)	100/-
<u>X-Ray</u>	
i. Routine	30/- each film
ii. Special Investigations e.g., Barium, Contrast, etc.,	45/- each film
iii. IVP X-Ray Contrast Free	45/- each film
Laboratory Tests	
Urine Exam: RE/ME	2/-
Blood Exam: TLC - DLC - ESR - Hb% AEC	2/- each
AEC	2/-
Reticulocyte Count	2/-
Stool Exam Re/ME	2/-
Blood Sugar Fasting, P.P & Random	4/- each
Blood Urea	4/-
S. Creatinine	4/-
S. Cholesterol	4/-
S. Triglycerides	4/-
HDL	4/-
LDL	4/-
S. Uric Acid	4/-
Widal (Card Test)	4/-
RA (Card Test)	4/-
CPK-MB	4/-
CKNaC	4/-
A,B,O Blood Group, Rh Typing	10/-
S. Bilirubin	4/-
SGOT	4/-
SGPT	4/-
ALK Phosphates	4/-
S. Protein	4/-
S. Albumin	4/-
HBsAg	4/-
ASO Card Test	4/-
CRP Card Test	4/-
VDRL Card Test	5/-
Calcium	4/-
Phosphorus	4/-
S. Amylase	4/-
Dengue Card Test	10/-
T3	10/-
T4	10/-
TSH	10/-

Thyroid Profile	30/-
HbA ₁ C	10/
HbA ₂ F	10/-
GGT	4/-
GTT	20/-
HCV	4/-

- ✚ *Blood/Urine sample collection timings are 8.30 AM to 11.00 AM (Monday-Friday) and from 8.30 AM to 10.30 AM (Saturday).*
- ✚ *All charges are free for NDMC Employees and their Dependents and all IPD patients*
- ✚ *No charges for ECG & Physiotherapy*

PALIKA MATERNITY HOSPITAL, LODHI ROAD.

S.No.	Activity	Time frame/norm	Remarks
1	OPD Services for Gynaecology & Obstetrics	<p align="center"><u>Daily</u> <u>Special antenatal clinics</u> Monday /Thursday <u>Special postnatal clinics</u> Wednesday / Friday <u>Special Gynae</u> Tue/ Wed/ Fri / Saturday <u>Infertility clinic</u> Tuesday/ Friday <u>Operation Days</u> Tuesday / Wednesday <u>Timing:</u> Monday-Friday: (8.30 AM-4.00 PM) Saturday: 8.30 AM-12.30 PM</p>	<p>Emergency OT case to case basis.</p> <p>Laparoscopy tubectomy on Tue / Wed / Friday</p>
2	Indoor/IPD	24x7 round- the- clock services are available.	Duration of admission & treatment depends on the illness of the patient.
3.	Ultrasonography (USG)	24x7 round- the- clock services are available.	After 4.00 PM to 8.00 AM on call basis.
4.	Laboratory services	Laboratory and semen analysis Routinely during working hours	-
5.	Immunization	Wednesday /Saturday.	Hepatitis and Measles only on Friday.

 *Palika Maternity Hospital (PMH) is a 65- bedded hospital (50 beds for Gynaecology & Obstetrics and 15 for Neonatology).*

ALLOPATHIC DISPENSARY(S) & CHEST CLINIC

(OPD timings of Dispensaries)

ALL DISPENSARIES & MCWC

8.30 AM-4.00 PM: Monday to Friday

8.30 AM-12.30 PM: Saturday

PALIKA KENDRA ALLOPATHIC DISPENSARY

9.00 AM -5.30 PM: Monday to Friday

S. No.	Activity	Time Frame & Norms	Remarks
1	Daily OPD Registration (All Dispensary)	All patients must get OPD registration on e-hospital module at Registration Counter or on ORS for generation of UHID/EHRD 02-03 minutes	No Q for senior citizens
2.	Patient examinations (All Dispensary)	05-10 minutes	May vary from patient to patient depending on case.
3.	Chest Clinic-cum-Polyclinic 37, SBS Marg, New Delhi-1.	05-10 minutes	X-Ray facility, ECG, Sputum smear examinations, CBNAAT, True Nat and DOTS for TB patients are available.
3	ICTC/ MSM Clinic at NDMC Polyclinic 37, SBS Marg, New Delhi-1.	No waiting	Both pre & post test counselling are done. All guidelines of NACO is followed.